CITY OF BELLA VILLA

**BOARD OF ALDERMEN MEETING**

**SEPTEMBER 28, 2017**

**CALL TO ORDER 7:02 p.m.**

**ROLL CALL**

* Mayor Donna Puleo Present
* Alderman John Franklin Present
* Alderwoman Mary Sikorski Present
* Alderwoman Joanne Yates Present
* Alderman John Grevas Via Telephone
* Alderman Jeffrey Robinson Present
* Alderwoman Cindy Schwegmann Present

**QUORUM**

**PLEDGE OF ALLEGIANCE**

# OTHERS PRESENT

Jeffrey Welge, Police Chief

Laura Van Zale, City Clerk

Jessica Liss, City Attorney

Jim Majewski, City Treasurer

**RESIDENTS/PUBLIC IN ATTENDANCE**

Diane Hack, 3953 E. Dallas Court

**RESIDENT/PUBLIC PARTICIPATION** (two minutes each)

**Approval of Minutes from August 24, 2017 Board of Aldermen Meeting**

Motion with changes: Alderwoman Yates

Second: Alderwoman Sikorski

All in favor: 6

Opposed: 0

**Motion Passed**

**Approval of Minutes from August 24, 2017 Closed Board of Aldermen Meeting**

Motion: Alderman Franklin

Second: Alderman Robinson

All in favor: 6

Opposed: 0

**Motion Passed**

**Approval of Financial Statements from August 2017**

Motion: Alderwoman Yates

Second: Alderwoman Sikorski

All in favor: 6

Opposed: 0

**Motion Passed**

**Approval of the Bills**

Motion: Alderwoman Sikorski

Second: Alderman Robinson

All in favor: 6

Opposed: 0

**Motion Passed**

**MAYOR’S REPORT: MAYOR PULEO**

* A business owner behind City Hall inquired about renting the open grassy area behind the police parking lot to park cars that he rents out for special occasions.
	+ The Board of Aldermen & Attorney Liss had the following requirements before a decision can be made:
		- The City would need to create a rental agreement.
		- The business owner would need to indemnify the City against any damages or loss to his property.
		- Check the City’s insurance policy for this sort of use.
		- Would the business owner lay gravel or black-top the area to be used?
		- Ask the business owner to put his intentions in writing.
* Mayor Puleo attended a FEMA meeting. The lower portion of East Dallas Court is now considered a flood zone. The City will be receiving more information including a map.
* Mayor Puleo will purchase Halloween bags from Old Vienna for the Officers to distribute Halloween night.

**POLICE REPORT: CHIEF WELGE**

* The new patches have been received for the new uniforms.
* Ed Rohr sized all the officers for new vests. The vests should arrive in the next 6 weeks.
* The old vests will be used to line the Board/Judge’s bench.
* Old evidence was cremated at the cost of $250.
* Per new policy, the officers will only carry 40 caliber side arms. Purchasing only one type of ammunition will be a cost savings to the department.
* Chief Welge & Officer Kirk are in the process of updating the Police Department’s Policy & Procedure manual. The goal is to have it completed and reviewed by Attorney Liss by the end of the year and implement any changes by the start of 2018.
* The patrol car equipment from the old cars is being donated to St. Mary’s Police Department.
* Secondary duty has been preapproved for our Police Officers under the condition the secondary employer signs the City’s indemnification agreement.
* St. Louis County sent subpoenas to Yahoo and Charter in order to learn the identity of the person that sent the threatening emails to the City’s email address.
* In order to apply for several grants, all Police Officers and a few Aldermen need to apply for FEMA Command Certifications.
* Officer LaKamp was in a physical altercation with a man on Bayless. Officer LaKamp went to Urgent Care for injuries to his shoulder and ankle. He was seen and released to go back to work. He may require physical therapy.
* Chief Welge requested to purchase and institute the use of Tasers. Officer Kirk is a certified trainer for the use of Tasers. If approved by the Board, the use of Tasers would be added to the Use of Force policy.
	+ Officer Kirk will provide the Board with a presentation displaying the drop in use of force claims and workmen’s compensation claims when Tasers are available for use.

**TREASURER’S REPORT: JIM MAJEWSKI**

* Jim Majewski provided the Board with a copy of the approved budget for FY 2017/2018.
* With regards to the proposed annexation, many of the funds received by the City are based on population.
* The City’s estimated Excess Revenue exposure for the current fiscal year, based on the first 2 months and calculated at 20% is $30K.
* The City should begin seeing Prop. P funds by November 1, 2017.
* Chief Welge will let Jim Majewski know a good date for the Valic representative to come in and talk to the Officers about the plan.

**HEALTH AND SANITATION: ALICE LOTSPEICH**

* Alice Lotspeich would like an Officer to accompany her to a resident’s home on Avenue H to cite the resident for non-compliance.
* A resident that rents a home on Ruprecht would like to break her lease for claims of mice and fly infestation. The renter would like the City to write a letter regarding the condition of the trashcans. Alice Lotspeich has inspected the home and found no code violations. Per Attorney Liss’ advice, Alice will tell the renter it is a civil matter and the City cannot be involved.

**BUILDING COMMISSIONER: JOHN FRANKLIN**

* September 11, 2017, a permit was issued for fence construction at 773 Ruprecht.

**PARKS COMMISSIONER: BOB BIGGERSTAFF –** Not in attendance

* Bob Biggerstaff informed the City Clerk he would like to donate his salary for the purchase of a bench to be placed in George Appel Park.
* Mayor Puleo’s neighbor would like to donate a bench to George Appel Park with a plaque naming the family as donators.

**STREET AND SEWER: GREG SIKORSKI –** Not in attendance

* Greg Sikorski provided a list noting 2 potholes that need to be repaired and 5 street signs that need to be replaced.

**COMMUNITY DEVELOPMENT: JOANNE YATES**

* Joanne Yates will look into the cost to purchase benches and a picnic table for George Appel Park.
* Joanne Yates will look for grants to purchase security cameras for both parks.

**CITY SERVICES: VACANT**

**WARD ONE: ALDERMAN FRANKLIN and ALDERMAN GREVAS**

Reported by John Grevas:

* A home on Sandra Court has over-grown grass.
* A home on East Dallas Court has still not cleaned up the brush they had previously been requested to clean.

Reported by John Franklin

* John Franklin received a complaint about a tree growing over the sidewalk. He spoke to the resident and they trimmed the tree back.

**WARD TWO: ALDERWOMAN YATES and ALDERWOMAN SCHWEGMANN**

* Nothing to report.

**WARD THREE: ALDERMAN ROBINSON and ALDERWOMAN SIKORSKI**

Reported by Mary Sikorski:

* A home on Avenue H has trees that need to be trimmed.
* Mary Sikorski was contacted by a resident regarding suspicious activity. This information was passed on to Chief Welge.

**UNFINISHED BUSINESS–**

* Personnel Policy & Procedures Manual: Board of Aldermen to review changes at October 2017 meeting.
	+ Job descriptions need to be created for the Personnel Policy & Procedures Manual
* The Annexation Committee will continue to research possible annexation of surrounding area: Bayless west to the train tracks and east to Zeiss, north boundary would remain the same and south boundary to Mt. Olive.

**Motion to provide health insurance for all full-time employees, United Healthcare plan DY1/GX at $1556.38 per month and to include dental and vision.**

Motion: Alderwoman Schwegmann

Second: Alderman Franklin

All in Favor: 6

Opposed: 0

**Motion Passed**

**Motion to allow secondary employment for the police officers.**

Motion: Alderman Franklin

Second: Alderwoman Schwegmann

All in Favor: 6

Opposed: 0

**Motion Passed**

**Motion to pass the below resolution as requested by the Municipal League of Metro St. Louis:**

***“A resolution urging the St. Louis County Council and St. Louis Board of Aldermen to oppose any and all legislation authorizing a statewide vote regarding or mandating a change in the government structure of St. Louis City and St. Louis County and the Municipalities.”***

Motion: Alderwoman Sikorski

Second: Alderwoman Yates

All in Favor: 6

Opposed: 0

**Motion Passed**

**Motion to Adjourn**

Motion: Alderwoman Yates

Second: Alderwoman Sikorski

All in favor: 6

Opposed: 0

**Motion Passed**

Meeting Adjourned 8:45 p.m.

Mayor Puleo\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DATE AND TIME

City Clerk Van Zale\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_