CITY OF BELLA VILLA

**BOARD OF ALDERMEN MEETING**

**DECEMBER 14, 2017**

**CALL TO ORDER 7:01 p.m.**

**ROLL CALL**

* Mayor Donna Puleo Present
* Alderman John Franklin Present
* Alderwoman Mary Sikorski Excused
* Alderwoman Joanne Yates Present
* Alderman John Grevas Present
* Alderman Jeffrey Robinson Present
* Alderwoman Cindy Schwegmann Present

**QUORUM**

**PLEDGE OF ALLEGIANCE**

# OTHERS PRESENT

Jeffrey Welge, Police Chief

Laura Van Zale, City Clerk

Jessica Liss, City Attorney

Jim Majewski, City Treasurer

**RESIDENTS/PUBLIC IN ATTENDANCE**

 Mike Davis, X-Stream Power & Wash

**RESIDENT/PUBLIC PARTICIPATION** (two minutes each)

**Approval of Minutes from October 26, 2017 Board of Aldermen Meeting**

Motion: Alderwoman Yates

Second: Alderwoman Schwegmann

All in favor: 5

Opposed: 0

**Motion Passed**

**Approval of Minutes from October 26, 2017 Closed Board of Aldermen Meeting**

Motion: Alderman Franklin

Second: Alderwoman Schwegmann

All in favor: 5

Opposed: 0

**Motion Passed**

**Approval of Financial Statements from October & November 2017**

Motion: Alderwoman Yates

Second: Alderman Robinson

All in favor: 5

Opposed: 0

**Motion Passed**

**Approval of the Bills**

Motion: Alderwoman Yates

Second: Alderwoman Schwegmann

All in favor: 5

Opposed: 0

**Motion Passed**

**MAYOR’S REPORT: MAYOR PULEO**

* A resident on Ruprecht had her Christmas lights cut. Chief Welge will have the area patrolled more often.
* Health, dental & vision insurance provided by the City is now active for all eligible Police Officers.
* Houses on Ruprecht & Dallas have been sold with no inspection. The resident on Ruprecht did stop work and came into to City Hall to request an inspection. The resident on Dallas is not cooperating.
	+ Attorney Liss was asked what options the City has to enforce the Inspection & Occupancy Permit ordinance.
		- Ordinance 505.030: Hang a cease & desist order on the front door to stop work until an inspection has been performed.
* Mayor Puleo will contact other municipalities to see how they enforce Housing Inspections and Occupancy Permits.
* The entrance to George Appel Park will be cleaned up next week.

**POLICE REPORT: CHIEF WELGE**

* Equipment boxes have been put together for the trunks of each police car.
* Rear-view mirror for car #3 was broken. The Chevy dealer’s cost for replacement was extremely high. Chief Welge & Officer Kirk have located a replacement mirror for $75 and will install it themselves.
* Officer Kirk is applying for two $2,500 grants from Walmart. If received, the money will be put toward safety vests and laptops.
* Chief Welge is updating the procedures manual
* All continuing education is up to date with the exception of one officer. That officer will be completing his two required hours of training this weekend.

**TREASURER’S REPORT: JIM MAJEWSKI**

* Through October 2017, it is estimated the City owes the State $11K for SB5. At this rate, the amount owed for the entire year will be approximately $24K.
* Proposition P funds were expected to be $3K per month. In November the City received $300 for October. In December the City received $2,100 for November. The figure is based on new car sales tax which lags behind one month. So, December money was actually based off October sales.
* Proposition P expenditures are being tracked. Up to this point $7K has been spent on new safety vests and safety equipment.
* Per the City audit, the City owes $54K to the State for SB5 for fiscal year 2016. It was agreed the check will be sent to the State January 2018.
* Treasurer Majewski made the following recommendations for making the SB5 payment to the State:
	+ Close MMF that has been inactive since January, 2013. The account earns $4 per year interest on $11K.
	+ Close CD in the amount of $52K when it matures January, 2018.
	+ CD in the amount of $100K matures July, 2018. Treasurer Majewski recommends reviewing 2018 SB5 liability at that time.
* W-2’s will be ready the first week of January.

**Motion made to close MMF in the amount of $11K and close CD in the amount of $52K when it matures.**

Motion: Alderman Robinson

Second: Alderman Franklin

All in favor: 5

Opposed: 0

**Motion Passed**

**HEALTH AND SANITATION: ALICE LOTSPEICH** – Not in attendance

Nothing to report.

**BUILDING COMMISSIONER: JOHN FRANKLIN**

* 11/29/17, an inspection was performed at 628 San Gabriel.
* 12/4/17, a permit was issued for a new furnace at 620 San Gabriel.

**PARKS COMMISSIONER: BOB BIGGERSTAFF –** Not in attendance

* The trash cans are being emptied on a regular basis.

**STREET AND SEWER: GREG SIKORSKI –** Not in attendance

**COMMUNITY DEVELOPMENT: JOANNE YATES**

Nothing to report.

**CITY SERVICES: VACANT**

**WARD ONE: ALDERMAN FRANKLIN and ALDERMAN GREVAS**

Nothing to report

**WARD TWO: ALDERWOMAN YATES and ALDERWOMAN SCHWEGMANN**

Reported by Cindy Schwegmann:

* A resident on Dallas has complained again regarding the resident behind her trapping animals. She believes the resident is trapping cats. Chief Welge will investigate.

**WARD THREE: ALDERMAN ROBINSON and ALDERWOMAN SIKORSKI**

Nothing to report

**NEW BUSINESS–**

**A motion was made to approve X-Stream Power & Wash to provide snow/ice removal for the 2017/2018 winter season.**

Motion: Alderwoman Yates

Second: Alderman Grevas

All in Favor: 5

**Motion Passed**

**A motion was made to approve the draft of the City Audit.**

Motion: Alderman Franklin

Second: Alderman Robinson

All in Favor: 5

**Motion Passed**

**UNFINISHED BUSINESS–**

* Personnel Policy & Procedures Manual: Attorney Liss has completed the changes and will forward to Mayor Puleo.
* American Water will begin a main replacement program. The streets involved are Fawn Circle, Ruprecht and Bella Villa.
* Alderwoman Schwegmann provided information for a DEA Drug Take Back Program. The program is run in April & October of each year. At no cost, the DEA will provide drop off boxes to the City, advertising and pick & disposal of collected drugs. A pick-up service for elderly residents can be provided with police escort.

**A motion to approve participation in the DEA Drug Take Back Program was made.**

Motion: Alderman Grevas

Second: Alderman Franklin

All in favor: 5

Opposed: 0

**Motion Passed**

**Motion to Adjourn**

Motion: Alderman Robinson

Second: Alderman Franklin

All in favor: 5

Opposed: 0

**Motion Passed**

**Motion to go into Closed Session**

Motion: Alderwoman Yates

Second: Alderwoman Schwegmann

All in favor: 5

Opposed: 0

**Motion Passed**

Meeting Adjourned 8:19 p.m.

Mayor Puleo\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DATE AND TIME

City Clerk Van Zale\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_